GUEST ROOMS

•DOOR LOCK

The door has an automatic lock system. The door shall be locked when closed, and it will be unable to open without key card unless opened from inside. Please take your key card with you whenever you leave your room, and ascertain the door is safely closed before going in bed.

•VALUABLES

Cash and other valuables must be left in the room safety box or at the front desk on the first floor. The Hotel shall compensate the Guest for damages when loss, breakage or other damage is caused, through intention or negligence on the part of the Hotel, to goods, cash or valuables that have been brought into the premises of the Hotel by the Guest but have not been deposited at the front desk.

•EMERGENCY EXITS

Please make sure of the emergency exit routes indicated on the inner side door. In case of the emergency, please follow the instruction given by the emergency broadcasting or the hotel staff's directions.

•NOTICE

After opening the door, please place your key card in the key box, then the room light will go on automatically. Please leave the key card as it is in the key box, while staying in the room.

•ACCIDENT AND ILLNESS

Please contact the front desk by dialing 5

•CHECK-OUT TIME EXTENSION

Check-out time is 11:00 a.m. For additional use of room after check-out time, please contact the front desk.

•WAKE-UP CALL

- 1. You can arrange it by telephone. Please dial 31, then your desired time in four figures(24-hours basis) as follows;
 - Ex: 6:35 a.m. _____ 31+0635 6:30 p.m. _____ 31+1830

$2.\,\mathrm{By}\;\mathrm{alarm\;clock}$

You can set your wake up time.

•LOCAL CALL AND LONG DISTANCE CALL

•Dial 0 (after dial tone) then the phone number.

Ex: Sendai city 0 + Phone Number

•Dial 0 (After dial tone) area code and then the phone number. You will be automatically connected through the most economical telephone line.

Ex: City of Tokyo 0 + 03 + phone number

•OVERSEAS CALL

KDDI, Soft Bank and Telecom can be called directly from your room. Dial 0 (after dial tone) oversea access code, country code area code and then the phone number.

Ex: To ITALY

 $0 + \left\{ \begin{array}{c} 010\\0041\\0061 \end{array} \right\} + 39 + 6 + 234 - 5678$

(0) (oversea access code) (country code) (area code) (phone number)

•NOTICE

To outside line from room, facilities using fee will be added to your bill.

•CALLS TO OUEHR GUEST ROOMS

Dial '8' then the room number

• MESSAGE

When message light is flashing, please contact the front desk by dialing 5.

•INDIVIDUAL CONTROL (LIGHT AND TEMPERATURE)

Available to control ON and OFF by switch attached head of a bed. To adjust temperature, please use the Control Panel on the wall.

•TV CATV

Please see the TV Guide and keep minimum sound, so as not to disturb the adjoining rooms.

•LAUNDRY

Please use laundry bag, fill up the request form, and then contact to the front desk by dialing 5. The staff will be right with you. The garments received by 10:00 a.m. will be cleaned and ready by 6:00 p.m. the same day, except Sunday and national Holidays.

• CLOTHESLINE

Retractable clothesline is equipped above the bathtub.

•ICE DISPENSER

It is located at the 8th, 10th and 12th floor. Ice cubes are available free of charge. If necessary, Ice-Pail is provided in your room.

